



Alameda County Special Districts Association  
21195 Center Street  
Castro Valley, CA 94546  
<https://alamedasda.specialdistrict.org/>

Members Serving Alameda County

- ◆ Alameda Contra Costa Transit District
- ◆ Alameda County Mosquito Abatement District
- ◆ Alameda County Resource Conservation District
- ◆ Alameda County Vector Control Services District
- ◆ Alameda County Water District
- ◆ Alameda Local Agency Formation Commission
- ◆ Bay Area Rapid Transit
- ◆ Castro Valley Sanitary District
- ◆ Dublin San Ramon Services District
- ◆ East Bay Dischargers Authority
- ◆ East Bay Municipal Utility District
- ◆ East Bay Regional Park District
- ◆ Eden Township Healthcare District
- ◆ Fairview Fire Protection District
- ◆ Hayward Area Recreation and Park District
- ◆ Livermore Amador Valley Water Management Agency
- ◆ Livermore Area Recreation and Park District
- ◆ Oro Loma Sanitary District
- ◆ StopWaste
- ◆ Union Sanitary District
- ◆ Washington Township Health Care District
- ◆ Zone 7 Water Agency

Partner Members

- ◆ Alameda County Industries, Inc. (ACI)
- ◆ Best Best & Krieger LLP
- ◆ California CLASS
- ◆ Five Star Bank
- ◆ Waste Management of Alameda County

ACS DA Advisory Committee Appointments

- ◆ Ryan Clausnitzer  
East Bay Economic Development Alliance (EDA)
  
- ◆ Roland P. Williams, Jr.  
East Bay Regional Park District Park Advisory Committee (PAC)

ACS DA Officers (Term: 7/2024 – 6/2026)

- ◆ Roland P. Williams, Jr., President
  
- ◆ Shelia Young, Vice President
  
- ◆ Georgean Vonheeder-Leopold, Treasurer
  
- ◆ Mark Friedman, At-large
  
- ◆ Sarah Palmer, At-large
  
- ◆ Ryan Clausnitzer, Past-President

## Alameda County Special Districts Association

Wednesday, May 13, 2026

*Hosted by:*

**StopWaste**

*Meeting Location:*

**CVSan Office**

**21195 Center Street**

**Castro Valley, CA 94546**

**7:45 a.m.**

**Continental Breakfast**

**8:00 a.m.**

**ACS DA Meeting**

**10:00 a.m.**

**Adjourn**

**Presiding: Roland P. Williams, Jr, President**

## AGENDA

### 8:00 A.M.

#### 1. CALL TO ORDER

- 1.1. Roland P. Williams, Jr., ACS DA President
  
- 1.2. Welcome and thank you to StopWaste for hosting.

#### 2. SELF INTRODUCTIONS

### 8:15 A.M.

#### 1. SPEAKERS

- 1.1. Introduction by Timothy Burroughs, Executive Director, StopWaste
  
- 1.2. Presentation on countywide efforts to increase reuse, repair, and recycling, by Timothy Burroughs, Executive Director, StopWaste (Alameda County Waste Management Authority).

### 9:15 A.M.

#### 2. UPDATES

- 2.1. Alameda County Local Agency Formation Commission Chapter Representatives: Ralph Johnson, Mariellen Faria, Peter Rosen, and Executive Officer, Rachel Jones.
  
- 2.2. East Bay EDA Chapter Representative: Ryan Clausnitzer
  
- 2.3. East Bay Regional Park District PAC Chapter Representative: Roland P. Williams, Jr.
  
- 2.4. CSDA General Updates: Colleen Haley



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- ◆ Sarah Palmer, At-large
  
- ◆ Ryan Clausnitzer, Past-President

**9:45 A.M.**

**3. BUSINESS**

- 3.1. Approval of January Membership Meeting Minutes. **(Action Item)**
  
- 3.2. ACSDA By-Laws Revisions. **(Action Item)**
  
- 3.3. Financial Report: Georgean Vonheeder-Leopold, Treasurer
  - 3.3.1. Membership Dues
  
  - 3.3.2. Budget for Fiscal Year 2026/27. **(Action Item)**
  
- 3.4. ACSDA Officer Nominations for 7/1/2026 – 6/30/2028. **(Action Item)**
  
- 3.5. Annual Dinner Raffle Continued.

**4. UPCOMING MEMBERSHIP MEETINGS**

Wednesday, July 8, 2026

ACSDA/CCSDA Joint Meeting: 10:00 a.m.

Location: Diablo Water District, Oakly

Wednesday, September 9, 2026 (evening)

Host: OLSD

Location: OLSD

Rescheduled: November 18, 2026

~~Wednesday, November 11, 2026~~

Host: TBD

Location: TBD

**10:00 A.M.**

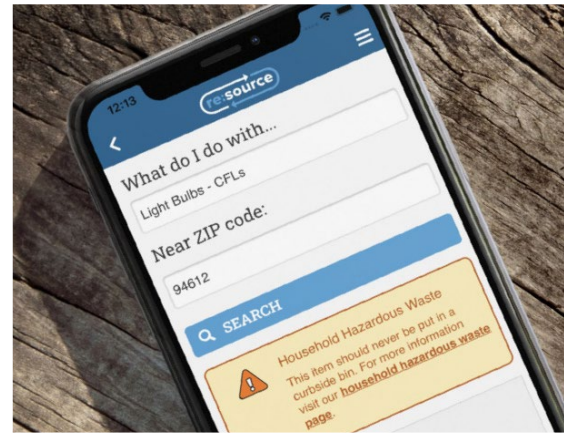
**5. ADJOURNMENT**

# STOP WASTE

**Timothy Burroughs**  
**Executive Director**

**Alameda County Special Districts  
Association**

**May 13, 2026**



# Who We Are

- StopWaste is a public agency committed to advancing environmental sustainability and building healthy, climate resilient communities in Alameda County.
- We help residents, businesses, schools, and local governments reduce waste, use energy and water efficiently, and increase building electrification.





## Our Vision

An Alameda County in which people thrive and are empowered to utilize resources and energy in ways that are good for the health of our communities, our local economy, and the planet.

# Overarching Goals



## Healthy Local Food System

A healthy, equitable food system that minimizes food loss and waste, while prioritizing soil health, local livelihoods, and community access to nutritious food.

## Thriving Circular Economy

An equitable, flourishing circular economy that enables easy and affordable access to repair, reuse, and refill services designed to prevent waste, and a recycling and composting system that contributes to material circularity in ways that are good for people and the planet.

## Innovative Bay Area Construction Sector

A Bay Area construction sector that advances energy and resource efficiency in the built environment to prevent waste, fight climate change, and improve the health of our communities.

# Funding Information

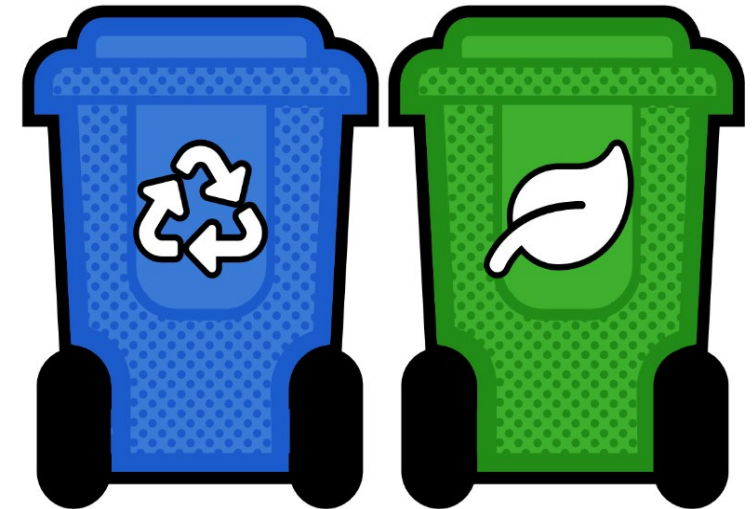


# Revenue Distribution – Total \$42.5M

Discretionary Revenue	Regulatory Fee Revenue	Grant & Contracts Revenue	Household Hazardous Waste Program	Pass-through Funding
<p>This funding comes mostly from surcharges on solid waste disposed in Alameda County landfills. Similar to a city’s general fund in that our Boards have the most discretion over how these resources are allocated.</p>	<p>Funds collected via the new StopWaste Regulatory Fee are used to support implementation and enforcement of statewide waste reduction laws.</p>	<p>These funds, from federal, state, and regional contracts &amp; grants, are a primary source of funding for the Agency’s energy efficiency and clean energy transition programs.</p>	<p>Funding for HHW facility operation and administration comes from landfill tipping fees and a fee collected via property tax bills.</p>	<p>This category reflects funds that the Agency distributes directly to member agencies to advance waste prevention and recycling programs.</p>
<p><b>\$10.4M</b></p>	<p><b>\$4.1M</b></p>	<p><b>\$15.4M</b></p>	<p><b>\$7.4M</b></p>	<p><b>\$5.2M</b></p>

# Supporting Compliance with State Requirements

- SB 1383 compliance monitoring, enforcement, technical assistance, outreach, and reporting
- Coordinating with Alameda County Environmental Health Dept to enforce SB 1383 food recovery requirements and build food recovery capacity
- Outreach and enforcement of Reusable Bag Ordinance, aligning with SB 1053



# Regulatory Fee Amounts Per Account

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<b>Account Type</b>	<b>Proposed FY 27 Fee Amount</b>
<b>Single Family</b>	\$0.30 per account per month
<b>Multifamily</b>	\$1.10 per weekly cubic yard per month
<b>Commercial</b>	\$1.10 per weekly cubic yard per month

*Approx 60% of MF and Commercial accounts subscribe to 2 cubic yards or less*

A photograph of two women standing in a garden. The woman on the left is wearing a dark hoodie with a logo and light-colored pants, holding a pitchfork. The woman on the right is wearing a dark tank top and dark pants, with her arms crossed. In the foreground, there is a large pile of cut green plants. The background shows more greenery and a house. The entire image has a green tint.

# About our Work

# Priority Focus Areas



## Healthy Local Food System

- **Food Waste Prevention**
- **Edible Food Recovery**

## Thriving Circular Economy

- **Compost & Mulch Market Development**
- **Increase Organics Recycling**
- **Circularity in Packaging & Foodware**
- **Reusable Bag Policy**
- **Household Goods & Hazardous Waste**

## Innovative Bay Area Construction Sector

- **Circular Building Materials**
- **Energy Efficiency & Electrification Transition**

# Building a Healthy Local Food System

## Upstream Food Waste Prevention

- Stop Food Waste residential campaign with emphasis on date labeling
- Preventing food waste in businesses through technical assistance, pilots
- Schools outreach & expanding food share tables

## Food Recovery and Donation

- Supporting SB 1383 compliance – partnership with ACEHD; supporting school districts
- Advancing policy and systems to support sustainable food recovery, including funding gaps
- Alameda County Food Recovery Network – 100+ members
- Grants program



UC Berkeley's Bear Pantry provides surplus healthy food to University Village community members.

# Advancing a Circular Economy

## Increasing Organics Recycling

- SB 1383 implementation – 98 percent of accounts in compliance with organics service requirements
- Addressing contamination – studies & interventions
- Improving school sorting programs

## Expanding Compost Markets

- SB 1383 procurement targets – AB 2346
- City partnerships to support local compost application
- Collaboration with ACRCO on technical assistance to urban farms, agricultural producers
- Urban farms, community partnerships, Compost Hubs, and SWEET



In partnership with member agencies, StopWaste supports compost application on public spaces and parks to help cities meet procurement targets and fight climate change.

# Advancing a Circular Economy

## Circularity in Packaging & Foodware

- State & local policy advocacy & implementation
- Supporting SB 54 implementation - Recycling Markets Network, countywide consistency of covered materials

## Building Reusables Infrastructure

- Advancing reusable foodware systems in schools, arenas, businesses
- Bolstering local foodware ordinances
- Promoting reusable transport packaging

## State and local bag laws implementation & outreach



StopWaste and partners have helped 38 Alameda County schools transition from disposable to reusable stainless steel foodware.

# Advancing a Circular Economy

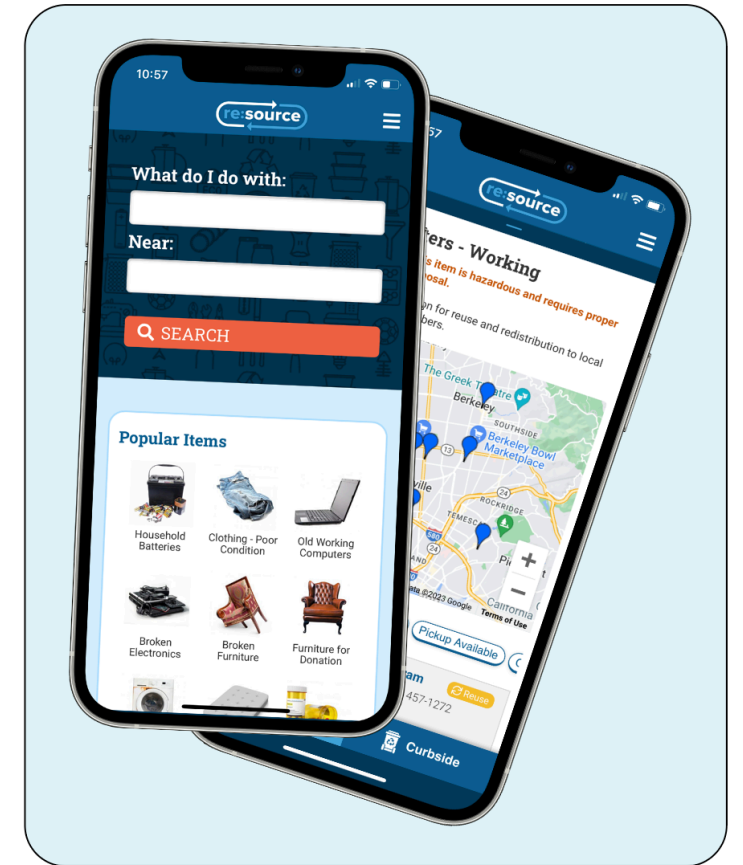
## Household Goods and Hazardous Waste

### Advance Reuse & Repair

- RE:Source – guide for reuse, repair, recycling, and proper disposal
- Connecting Reuse & Repair online network

### Household Hazardous Waste Management

- Promote safe disposal through facilities, campaigns, one-day events
- Advance upstream solutions to household hazardous waste – policy and targeted materials



StopWaste’s RE:Source guide provides quick answers to “what goes where?” including reuse and repair options.

# Driving Bay Area Construction Innovation

## Circular Building Materials

- Increase residential demand for circular building materials
- Bolster regional reuse infrastructure for building materials
- Advance implementation of low-embodied carbon policies

## Energy Efficiency & Electrification Transition

- BayREN partnership - equity and expanding access
- Evolve multifamily program
- Transitioning Home Energy Score statewide



oWow, a winner of StopWaste's Environmental Leadership Award for Excellence in Construction Innovation.



# STOPWASTE

**Timothy Burroughs**

[tburroughs@stopwaste.org](mailto:tburroughs@stopwaste.org)

**Alameda County Special District Association (ACSDA)  
Meeting Minutes**

**Wednesday January 21, 2026**

**8:00 A.M.**

**Hosted by: Oro Loma Sanitary District (OLSD)**

**Presiding: Roland P. Williams, Jr. President**

**1. CALL TO ORDER**

1.1 Roland P. Williams, Jr. ACSDA President, called the meeting to order at 8:04 a.m.

1.2 President Williams welcomed everyone to the meeting.

1.3 President Williams extended thanks to OLSD for hosting the meeting.

**2. SELF INTRODUCTIONS**

2.1 The attendees introduced themselves and shared how they spent the holidays.

**3. SPEAKERS**

3.1 Introduction by Patricia Schofield, District Secretary

Ms. Schofield provided background on the District's community engagement and outreach plan, which led to the development of the *Love Our Bay* campaign, and thanked the Board for its support in updating the plan.

3.2 Presentation on OLSD 'Love Our Bay' 2026 Initiatives, by Teri Yan, Community Engagement & Outreach Specialist and Patricia Schofield, District Secretary & Graphics Specialist.

Ms. Yan and Ms. Schofield provided an overview of the initiatives planned by OLSD in 2026, including the Sunset Tour, HeART for the Bay Student Art & Video Showcase, and a sunrise and sunset community photo contest, all aimed at increasing education, engagement, and community empowerment.

In response to a question regarding workforce development, Ms. Schofield explained that the District promotes careers in wastewater through school tours that include career panels for high school and college students, as well as a paid internship program for individuals pursuing state certification as operators. Mr. Williams also asked about the development of outreach themes such as "Pan to Can" and "Flush the Myth." Ms. Schofield responded that the themes were developed collaboratively, with input from operations, maintenance, and collections staff to identify key messaging needs, after which the communications team created campaigns to effectively convey those messages to the community.

### 3.3 Presentation on Senate Bill (SB) 54: The Plastic Pollution Prevention and Packaging Producer Responsibility Act by Chris Valbusa, Alameda County Industries (ACI) Chief Operating

Mr. Valbusa provided an overview of ACI and the Plastic Pollution Prevention and Packaging Producer Responsibility Act (SB 54), including its goals to reduce plastic waste, increase recycling, and shift responsibility for packaging waste to producers through a statewide extended producer responsibility program.

## **4. UPDATES**

### 4.1 Alameda County Local Agency Formation Commission (LAFCo) Chapter Representatives: Ralph Johnson, Mariellen Faria, Georgean Vonheeder-Leopold and Executive Officer Rachel Jones.

Mr. Johnson reported that LAFCo achieved its independence from Alameda County effective January 1. Two employees resigned from their County positions and transitioned to employment with LAFCo. The County will continue to provide certain services to LAFCo.

### 4.2 East Bay EDA Chapter Representative: Ryan Clausnitzer

Mr. Clausnitzer reported that the East Bay Innovation Awards will take place on Thursday, March 26, in Oakland. He also noted that a tour of Zoox's facility in Hayward is being offered and described Zoox as an alternative to Waymo operating in the area. Mr. Williams requested that Mr. Clausnitzer inform ACSDA about the availability of award applications, as they may be applicable.

### 4.3 East Bay Regional Park District Park Advisory Committee Chapter Representative: Roland P. Williams, Jr.

Mr. Williams reported that the recent meeting included extensive discussion on the budget, including a review of Measure WW funds and how they have been expended, as well as the committee's work plan for the coming year. He noted that there is a significant amount of work ahead for the committee. Mr. Williams also reported that his term as Chapter Representative will end in July, after serving eight years. He noted that action to appoint a replacement will be taken at the May meeting and expressed hope that an ACSDA member would be selected to fill the position.

### 4.4 CSDA General Updates: Colleen Haley

Ms. Haley reported that the Governor recently released the State budget, noting that it does not fully align with the Legislative Analyst's Office projections. She explained that while special districts are not typically direct participants in the State budget process, there may be indirect impacts, particularly related to grant funding. CSDA is monitoring developments closely through its team of four lobbyists and expects to provide more timely updates and expertise as the legislative session progresses. She also noted that legislative activity is still in its early stages, with bills continuing to be introduced. Ms. Haley provided an update on California Air Resources Board (CARB) regulations, explaining that a bill introduced last year related to zero-emission vehicle requirements for emergency situations did not pass; however, it prompted CARB to review and consider regulatory amendments. CSDA is working

with CARB and anticipates feedback on proposed amendments in the coming days. She also announced that CSDA Legislative Days will be held April 7–8, 2026, in Sacramento, and noted that a calendar of events is available, including a webinar on Brown Act expansion.

Mr. Clausnitzer reported that the CSDA Board of Directors met on Friday and that the ACSDA Chapter continues to engage new members, including BART. He noted ongoing efforts to demonstrate value to member agencies. He also announced that HARD will host a financial literacy webinar in early March and that SB 827 training will be held in person at HARD in October. He encouraged new directors to attend the Special Districts Leadership Academy in San Rafael, scheduled for July 19–22, 2026.

Mr. Williams asked whether the Leadership Academy training includes the required two-hour financial literacy training and indicated he would follow up. He also asked whether holding Legislative Days earlier in the year would affect the legislative process. It was noted that, at that stage, bills would still be moving through committees and that priority legislation had not yet been identified.

## **5. BUSINESS**

### **5.1 Approval of November Membership Meeting Minutes**

Mr. Clausnitzer moved approval of the minutes, and Ms. Palmer seconded. The motion was approved unanimously.

### **5.2 Financial Report: Georgean Vonheeder-Leopold, Treasurer**

Ms. Vonheeder-Leopold reported that the bank balance was \$11,406 and that approximately \$2,000 remains owed to CVSan for the annual dinner.

#### **5.2.1 Membership Dues**

Ms. Vonheeder-Leopold reported that dues are still outstanding from two agencies.

### **5.3 Hosting agencies needed: Roland P. Williams, Jr. President.**

Mr. Williams stated that hosts are needed for upcoming 2026 meetings, noting that the July meeting will be a joint meeting with the CCSDA chapter. He asked agencies to consider serving as hosts.

He also noted that agency representative designation forms are being distributed to identify voting representatives for items such as LAFCo appointments. He added ACSDA email contact information for members is also being updated.

## **6. UPCOMING MEMBERSHIP MEETINGS**

### **6.1 Thursday, March 19, 2026.**

**Annual Dinner: 6:00 – 8:00 p.m.**

**Location: Wedgewood at Redwood Canyon Golf Course**

Ms. Solanki reported that the annual dinner will be held on March 19, 2026, from 6:00 to 8:00 p.m. at Wedgewood at Redwood Canyon Golf Course. Ms. Young noted that

the speaker will be Josh Kornbluth, a comedian and monologist.

6.2 Wednesday May 13, 2026

Host and Topic: TBD.

Location: CVSan Office

## **7. ADJOURNMENT**

The meeting adjourned at 9:32 a.m.

# **Chapter Bylaws**

**For The**

## **Alameda County Chapter of the California Special Districts Association**

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**An Affiliated Chapter of the  
California Special Districts Association**

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**BYLAWS of the  
Alameda County Chapter  
California Special Districts Association**

**ARTICLE I: NAME**

**Section 1. Name**

The name of this organization shall be the Alameda County Chapter of the California Special Districts Association, hereinafter referred to as the ACSDA.

**ARTICLE II: OBJECTIVES**

**Section 1. Objectives**

The objectives of the ACSDA shall be:

- A. To further the interests of member districts in the provision of special district local government services for the people of the County of Alameda.
- B. To inform the public about the purpose and benefits of local special district government.
- C. To act as a local forum of member districts for discussion and consideration of special district issues and to establish positions on such issues to be advocated to other government agencies, including, but not limited to, the Alameda Local Agency Formation Commission, Association of Bay Area Governments, the County of Alameda, and the State of California.
- D. To establish a communication network among member districts as well as other governmental agencies.
- E. To carry out projects and programs which are of joint interest and mutual benefit to member districts.
- F. To make recommendations to the Board of Directors of the California Special Districts Association (CSDA).

**ARTICLE III: MEMBERSHIP**

**Section 1. Membership**

A. Regular Members

Any special district, independent and dependent, local JPAs and LAFCo whose boundaries, in whole or in part, are within the County of Alameda, may become a member of the ACSDA after review and approval at an Executive Board meeting.

B. Partner Members

Any non-profit organization that does not meet the qualifications of regular membership may become a partner member upon payment of annual dues after review and approval at an Executive Board meeting. Partner members may not vote or hold office on the ACSDA Executive Board.

**Section 2. Dues**

Membership dues shall be billed at rates established by the ACSDA Executive Board and ratified by the Membership annually on a fiscal year, ~~July through June,~~ and are due and payable on or before ~~September 31<sup>st</sup> August 31<sup>st</sup> June 30<sup>th</sup>~~ of each year.

### **Section 3. Special Assessment**

When the income of the ACSDA is not sufficient to carry out the goals and responsibilities of the chapter, members may voluntarily accept a special assessment through a joint written agreement between the ACSDA and the member districts when specific needs are identified and the member districts determine to participate.

### **Section 4. Non-Liability of Members**

A member of the ACSDA is not individually or personally liable for the debt, liabilities, or obligations of the ACSDA.

## **ARTICLE IV: MEETINGS OF MEMBERS**

### **Section 1. Bi-Monthly Meeting**

The members shall meet at least on a bi-monthly basis at a time and place to be determined by the membership or its President. Written or electronic copy of the membership meeting agenda shall be given to each member of the ACSDA at least five days before the meeting.

### **Section 2. Special Meetings**

Special meetings of the members may be called by the President upon request of five of the members of the association. Written or electronic notice of the time and place of the special meeting of the members shall be given to each member of the ACSDA at least 20 days before the meeting, except in cases of good faith efforts or a declared emergency by said petitioners or the President.

### **Section 3. Quorum**

A quorum at any of the meetings of the members shall consist of 50% of the membership.

### **Section 4. Voting**

- A. Each member district shall be entitled to one vote. The vote of a district shall be cast by the designated representative of the member district present at the meeting in person, which may include a member of a Board of Directors or an administrator from a member district.
- B. Each member district shall provide, in writing, the name of the designated representative and one alternate representative at the end of each calendar year for the following year (January 1<sup>st</sup> to December 31<sup>st</sup>).
- C. Alameda County special districts identified in, and subject to, the Cortese-Knox-Herzberg Local Government Reorganization Act of 2000, are eligible to vote on matters relating to this act. The vote of the district shall be cast by the designated representative for these purposes.

### **Section 5. Rules Governing Membership Meetings**

- A. The Rosenberg's Rules of Order shall govern the meeting of the members insofar as such rules are not inconsistent or in conflict with these Bylaws or the articles of Incorporation for the California Special Districts Association.
- B. An officer shall sign minutes of membership meetings.

## ARTICLE V: OFFICERS

### Section 1. Officers

The officers of the ACSDA shall be President, Vice ~~President~~, Treasurer and two Members At-Large.

### Section 2. Power of Officers

The officers of the ACSDA shall conduct all activities and affairs of the ACSDA in the furtherance of objectives as established in Article II.

### Section 3. Term of Office

The officers shall serve for a term of two years. The officers shall be elected at the summer meeting of even-numbered years and shall take office immediately. Any officer may be elected for additional terms of office.

### Section 4. Qualifications

Each officer shall, at the time of election, at the time of taking office, and throughout the term of office be affiliated with and authorized by a member district. An officer may serve as the district's appointed representative; however a member district may designate another individual to serve as its appointed representative independent of the officer serving on the Board. ~~be a representative of a member district.~~ In the event that any officer at the time of taking office or during the term of office is no longer affiliated with or authorized by a member district, ~~qualified to serve as an officer of this association,~~ the office shall thereupon become vacant, and said vacancy shall be filled in a manner hereinafter provided. No member district shall have more than one representative from ~~the that~~ district ~~serve~~ serve as an officer of the ACSDA at the same time.

### Section 5. Nominations

In even-numbered years, the President shall appoint a Nominating Committee to present a slate of candidates during the month of May to be considered at the summer meeting. Written or electronic notice of the slate of candidates shall be sent to members at least thirty (30) days prior to the summer meeting. Any person qualified to be an officer of this association may be nominated for office by nominations from the floor. Members nominated for President shall be ~~At the summer meeting, any member district, through its designated representative or proxy, may nominate a member for office to be filled at the election. If such nominee is elected, the individual shall be~~ eligible to take office only after filing a copy of a resolution adopted by the Board of the individual's district supporting such an election with the ACSDA.

## ARTICLE VI: DUTIES OF OFFICERS, MEMBERS-AT-LARGE, AND STAFF

### Section 1. President

- A. Presides over general membership meetings and is responsible for the preparation and official signing of minutes.
- B. Serves as ex-officio member of all ACSDA committees.
- C. Appoints committee chairpersons.
- D. Prepares and submits the next year's budget for approval by the general membership at the May meeting.
- E. May provide support services of Chapter Coordinator from District staff.
- F. Performs other duties necessary to carry on the functions of the local association.

### **Section 2. Vice-President**

- A. Presides over meetings in absence of the President.
- B. Serves as parliamentarian at all general membership meetings.
- C. Serves as a Communications Chairperson.
- D. Performs other duties necessary to carry on the functions of the local association.

### **Section 3. Treasurer**

- A. Serve as Treasurer and submit reports to the Executive Board and the general membership.
  - a. Provide a Budget and Finance report to the Executive Board and Membership at monthly meetings.
  - b. Provide a Dues Report to the Executive Board at bimonthly meetings.
- B. Assist the President to prepare and submit the next year's budget for approval by the general membership at the May meeting.
- C. In the first quarter of each fiscal year, will send out invoices of membership dues and collect payments on or before ~~June~~~~September~~ August 31<sup>st</sup> ~~30<sup>th</sup>~~ of each year.
- D. May serve as Committee Chairperson as assigned by the President.
- E. May serve as Secretary (responsible to sign minutes once they are approved at the following membership meeting).
- F. Perform other duties necessary to carry on the functions of the local association.

### **Section 4. At - Large Members**

- A. Attend Executive Board meetings.
- B. May serve as Committee Chairperson as assigned by the President.
- C. May serve as a Communications Chairperson.
- D. May serve as Secretary (responsible to sign minutes once they are approved at the following membership meeting).
- E. Perform other duties necessary to carry on the functions of the local association.

### **Section 5. Immediate Past President**

- A. Attends Executive Board meetings.
- B. May serve on the Nominating Committee at the discretion of the President.
- C. Perform other duties necessary to carry on the functions of the local association.

### **Section 5. Legislative Liaison**

- A. The Legislative Liaison will be appointed by the President. ~~President may appoint a legislative liaison.~~
- B. Attends Executive Board meetings.
- C. Serves as legislative liaison and provides updates at all general membership meetings.
- D. Performs other duties necessary to carry on the functions of the local association.

## **Section 6. Chapter Coordinator**

- A. Provides administrative support for Chapter and Chapter President.
- B. Works with the CSDA Public Affairs Field Coordinator for the Bay Area to update the ACSDA website.
- C. Sends meeting agenda packets for Chapter and Executive Board meetings.
- D. Sends CSDA correspondence to the membership as requested.
- E. Coordinates all aspects of the annual dinner meeting.
- F. Twice annually verifies the member roster information.

## **ARTICLE VII: EXECUTIVE BOARD OF DIRECTORS**

### **Section 1. Executive Board**

The Executive Committee shall be comprised of the President, Vice-President, Treasurer, and two Members At Large; ~~and~~ the immediate ~~p~~Past ~~p~~President ~~may also serve as a nonvoting member~~. The Executive Committee members shall meet on at least a bi-monthly basis on opposite months from when the general meetings are held.

### **Section 2. Executive Board Duties**

The Executive Board is to conduct chapter business and may take positions on behalf of the ACSDA under certain emergency circumstances, such as a request from the CSDA, or if the majority of the chapter members make a recommendation for a chapter position and time is of the essence, as long as the chapter's position does not conflict with CSDA's position. If the Executive Board takes a position on behalf of the chapter under the provisions of this section, a notice of said position will be distributed to chapter members within 72 hours.

## **ARTICLE VIII: RECORDS AND CHECKS**

### **Section 1. Records**

The ACSDA shall keep adequate and correct written records of account and minutes for the proceedings of its meetings.

### **Section 2. Checks.**

The authorized signers on the account shall be the President and Treasurer. Checks written shall have at least one of the two authorized signers / signatures.

## **ARTICLE IX. AMENDMENTS**

These Bylaws may be amended only by majority vote of the member districts at a membership meeting. All proposed amendments shall be mailed electronically or via USPS to the membership district no less than thirty (30) days prior to any membership meeting.

Adopted 4/13/94

Amended 5/2/01

Amended 7/9/03

Amended 5/4/05

Amended 7/13/11  
Amended 5/13/15  
Amended 5/10/17  
Amended 11/14/18  
Amended 9/09/20  
Amended 10/1/21  
Amended 9/10/25  
[Amended 5/13/26](#)

**CERTIFICATION**

**Certificate by Chapter President**

I, the undersigned, do hereby certify:

- (1) That I am the duly Appointed President of the Alameda County Chapter of the California Special Districts Association, and
- (2) That the foregoing Bylaws, comprising seven pages constitute the complete Bylaws of said Chapter as duly adopted at a meeting of its membership.

In Witness whereof, I hereunto subscribe my name this (date of month, year).

---

Signature of Appointed Chapter President

---

Name of Agency Providing Support Services

Date

# **Chapter Bylaws**

**For The**

## **Alameda County Chapter of the California Special Districts Association**

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**An Affiliated Chapter of the  
California Special Districts Association**

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**BYLAWS of the  
Alameda County Chapter  
California Special Districts Association**

**ARTICLE I: NAME**

**Section 1. Name**

The name of this organization shall be the Alameda County Chapter of the California Special Districts Association, hereinafter referred to as the ACSDA.

**ARTICLE II: OBJECTIVES**

**Section 1. Objectives**

The objectives of the ACSDA shall be:

- A. To further the interests of member districts in the provision of special district local government services for the people of the County of Alameda.
- B. To inform the public about the purpose and benefits of local special district government.
- C. To act as a local forum of member districts for discussion and consideration of special district issues and to establish positions on such issues to be advocated to other government agencies, including, but not limited to, the Alameda Local Agency Formation Commission, Association of Bay Area Governments, the County of Alameda, and the State of California.
- D. To establish a communication network among member districts as well as other governmental agencies.
- E. To carry out projects and programs which are of joint interest and mutual benefit to member districts.
- F. To make recommendations to the Board of Directors of the California Special Districts Association (CSDA).

**ARTICLE III: MEMBERSHIP**

**Section 1. Membership**

A. Regular Members

Any special district, independent and dependent, local JPAs and LAFCo whose boundaries, in whole or in part, are within the County of Alameda, may become a member of the ACSDA after review and approval at an Executive Board meeting.

B. Partner Members

Any non-profit organization that does not meet the qualifications of regular membership may become a partner member upon payment of annual dues after review and approval at an Executive Board meeting. Partner members may not vote or hold office on the ACSDA Executive Board.

**Section 2. Dues**

Membership dues shall be billed at rates established by the ACSDA Executive Board and ratified by the Membership annually on a fiscal year, July through June, and are due and payable on or before ~~September 31<sup>st</sup>~~ August 31<sup>st</sup> of each year.

**Section 3. Special Assessment**

When the income of the ACSDA is not sufficient to carry out the goals and responsibilities of the chapter, members may voluntarily accept a special assessment through a joint written agreement between the ACSDA and the member districts when specific needs are identified and the member districts determine to participate.

**Section 4. Non-Liability of Members**

A member of the ACSDA is not individually or personally liable for the debt, liabilities, or obligations of the ACSDA.

**ARTICLE IV: MEETINGS OF MEMBERS**

**Section 1. Bi-Monthly Meeting**

The members shall meet at least on a bi-monthly basis at a time and place to be determined by the membership or its President. Written or electronic copy of the membership meeting agenda shall be given to each member of the ACSDA at least five days before the meeting.

**Section 2. Special Meetings**

Special meetings of the members may be called by the President upon request of five of the members of the association. Written or electronic notice of the time and place of the special meeting of the members shall be given to each member of the ACSDA at least 20 days before the meeting, except in cases of good faith efforts or a declared emergency by said petitioners or the President.

**Section 3. Quorum**

A quorum at any of the meetings of the members shall consist of 50% of the membership.

**Section 4. Voting**

- A. Each member district shall be entitled to one vote. The vote of a district shall be cast by the designated representative of the member district present at the meeting in person, which may include a member of a Board of Directors or an administrator from a member district.
- B. Each member district shall provide, in writing, the name of the designated representative and one alternate representative at the end of each calendar year for the following year (January 1<sup>st</sup> to December 31<sup>st</sup>).
- C. Alameda County special districts identified in, and subject to, the Cortese-Knox-Herzberg Local Government Reorganization Act of 2000, are eligible to vote on matters relating to this act. The vote of the district shall be cast by the designated representative for these purposes.

## **Section 5. Rules Governing Membership Meetings**

- A. The Rosenberg's Rules of Order shall govern the meeting of the members insofar as such rules are not inconsistent or in conflict with these Bylaws or the articles of Incorporation for the California Special Districts Association.
- B. An officer shall sign minutes of membership meetings.

## **ARTICLE V: OFFICERS**

### **Section 1. Officers**

The officers of the ACSDA shall be President, Vice President, Treasurer and two Members At-Large.

### **Section 2. Power of Officers**

The officers of the ACSDA shall conduct all activities and affairs of the ACSDA in the furtherance of objectives as established in Article II.

### **Section 3. Term of Office**

The officers shall serve for a term of two years. The officers shall be elected at the summer meeting of even-numbered years and shall take office immediately. Any officer may be elected for additional terms of office.

### **Section 4. Qualifications**

Each officer shall, at the time of election, at the time of taking office, and throughout the term of office be affiliated with and authorized by a member district. An officer may serve as the district's appointed representative; however a member district may designate another individual to serve as its appointed representative independent of the officer serving on the Board. In the event that any officer at the time of taking office or during the term of office is no longer affiliated with or authorized by a member district, the office shall thereupon become vacant, and said vacancy shall be filled in a manner hereinafter provided. No member district shall have more than one representative from that district serving as an officer of the ACSDA at the same time.

### **Section 5. Nominations**

In even-numbered years, the President shall appoint a Nominating Committee to present a slate of candidates during the month of May to be considered at the summer meeting. Written or electronic notice of the slate of candidates shall be sent to members at least thirty (30) days prior to the summer meeting. Any person qualified to be an officer of this association may be nominated for office by nominations from the floor. Members nominated for President shall be eligible to take office only after filing a copy of a resolution adopted by the Board of the individual's district supporting such an election with the ACSDA.

## **ARTICLE VI: DUTIES OF OFFICERS, MEMBERS-AT-LARGE, AND STAFF**

### **Section 1. President**

- A. Presides over general membership meetings and is responsible for the preparation and official signing of minutes.
- B. Serves as ex-officio member of all ACSDA committees.

- C. Appoints committee chairpersons.
- D. Prepares and submits the next year's budget for approval by the general membership at the May meeting.
- E. May provide support services of Chapter Coordinator from District staff.
- F. Performs other duties necessary to carry on the functions of the local association.

**Section 2. Vice-President**

- A. Presides over meetings in absence of the President.
- B. Serves as parliamentarian at all general membership meetings.
- C. Serves as a Communications Chairperson.
- D. Performs other duties necessary to carry on the functions of the local association.

**Section 3. Treasurer**

- A. Serve as Treasurer and submit reports to the Executive Board and the general membership.
  - a. Provide a Budget and Finance report to the Executive Board and Membership at monthly meetings.
  - b. Provide a Dues Report to the Executive Board at bimonthly meetings.
- B. Assist the President to prepare and submit the next year's budget for approval by the general membership at the May meeting.
- C. In the first quarter of each fiscal year, will send out invoices of membership dues and collect payments on or before ~~September~~ August 31<sup>st</sup> of each year.
- D. May serve as Committee Chairperson as assigned by the President.
- E. May serve as Secretary (responsible to sign minutes once they are approved at the following membership meeting).
- F. Perform other duties necessary to carry on the functions of the local association.

**Section 4. At - Large Members**

- A. Attend Executive Board meetings.
- B. May serve as Committee Chairperson as assigned by the President.
- C. May serve as a Communications Chairperson.
- D. May serve as Secretary (responsible to sign minutes once they are approved at the following membership meeting).
- E. Perform other duties necessary to carry on the functions of the local association.

**Section 5. Immediate Past President**

- A. Attends Executive Board meetings.
- B. May serve on the Nominating Committee at the discretion of the President.
- C. Perform other duties necessary to carry on the functions of the local association.

**Section 5. Legislative Liaison**

- A. The Legislative Liaison will be appointed by the President. P
- B. Attends Executive Board meetings.
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Adopted 4/13/94

Amended 5/2/01

Amended 7/9/03

Amended 5/4/05

Amended 7/13/11

Amended 5/13/15

Amended 5/10/17





**To:** ACSDA Membership

**Subject:** Budget for Fiscal Year (FY) 2026/27

**Date:** May 1, 2026

**Purpose:**

Attached is the proposed Budget for FY 2026/27. This will be acted upon and approved at the May 13, 2026 ACSDA Membership meeting. This is a balanced Budget. The dues of \$100 per agency and \$300 for partners remains unchanged.

**Attachments:**

1. FY 2026/27 Draft Budget

Alameda County Special Districts Association  
21195 Center Street  
Castro Valley, CA 94546  
<https://alamedasda.specialdistrict.org/>

Members Serving Alameda County

- ◆ Alameda Contra Costa Transit District
- ◆ Alameda County Mosquito Abatement District
- ◆ Alameda County Resource Conservation District
- ◆ Alameda County Vector Control Services District
- ◆ Alameda County Water District
- ◆ Alameda Local Agency Formation Commission
- ◆ Bay Area Rapid Transit
- ◆ Castro Valley Sanitary District
- ◆ Dublin San Ramon Services District
- ◆ East Bay Dischargers Authority
- ◆ East Bay Municipal Utility District
- ◆ East Bay Regional Park District
- ◆ Eden Township Healthcare District
- ◆ Fairview Fire Protection District
- ◆ Hayward Area Recreation and Park District
- ◆ Livermore Amador Valley Water Management Agency
- ◆ Livermore Area Recreation and Park District
- ◆ Oro Loma Sanitary District
- ◆ StopWaste
- ◆ Union Sanitary District
- ◆ Washington Township Health Care District
- ◆ Zone 7 Water Agency

Partner Members

- ◆ Alameda County Industries, Inc. (ACI)
- ◆ Best Best & Krieger LLP
- ◆ California CLASS
- ◆ Five Star Bank
- ◆ Waste Management of Alameda County

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ACSDA Advisory Committee Appointments

- ◆ Ryan Clausnitzer  
East Bay Economic Development Alliance (EDA)
- ◆ Roland P. Williams, Jr.  
East Bay Regional Park District Park Advisory Committee (PAC)

ACSDA Officers (Term: 7/2024 – 6/2026)

- ◆ Roland P. Williams, Jr.  
President
- ◆ Shelia Young  
Vice President
- ◆ Georgean Vonheeder-Leopold  
Treasurer
- ◆ Mark Friedman  
At-large
- ◆ Sarah Palmer  
At-large
- ◆ Ryan Clausnitzer  
Past-President

California Special District Association Alameda County Chapter

Actual FY 2024/25    Activity FY 2025/26    Proposed FY 2026/27

Budget as of 3/31/2026

Income

Regular Dues 22 @ \$100 annually	\$	1,800.00	\$	2,200.00	\$	2,200.00
Partners Dues 5 @300 annualy	\$	1,500.00	\$	1,500.00	\$	1,500.00
Annual Dinner 80 X \$75	\$	3,871.00	\$	4,575.00	\$	6,000.00
Sponsorships (All Partners)	\$	1,500.00	\$	2,500.00	\$	2,500.00
<b>Total Income</b>	<b>\$</b>	<b>8,671.00</b>	<b>\$</b>	<b>10,775.00</b>	<b>\$</b>	<b>12,200.00</b>

Expenses

Annual Dinner Venue & Catering	\$	6,830.00	\$	8,270.66	\$	8,200.00
Annual Dinner Speaker	\$	1,000.00	\$	-	\$	1,000.00
July joint meeting expense	\$	-	\$	648.63	\$	650.00
Executive committee meals	\$	250.00	\$	249.33	\$	350.00
President's Agency Incidentals	\$	150.00	\$	114.30	\$	150.00
Insurance for events	\$		\$	-	\$	200.00

Total Expenses

<b>\$</b>	<b>8,230.00</b>	<b>\$</b>	<b>9,282.92</b>	<b>\$</b>	<b>10,550.00</b>
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Net

<b>\$</b>	<b>441.00</b>	<b>\$</b>	<b>1,492.08</b>	<b>\$</b>	<b>1,650.00</b>
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add cover memo - proposed budget for 26/27. This will be acted up and approved at the May meeting. This is a balanced budget. The dues of \$100 per agency  
Notes of receivables and payables in FY 2025/26 MOVE to order of years

22 Members (4/9 OLSD paid for 26/27 dues but did not add to budget spreadsheet)  
5 Partner Members  
61 tickets sold.  
All Partners sponsored dinner.

CCSDA paid other half of \$648.63

2025 Holiday Lunch Acqua e Farina  
Sign acknowledging Annual Dinner Sponsors

y and \$300 for partners remains unchanged.